

ACAT's Operations for the Summer Holiday Period 2022-2023

ACAT's Summer Holiday Period Shutdown

The ACT Civil and Administrative Tribunal (ACAT) will close at **1:00pm on Friday, 23 December 2022** and re-open at **9:00am on Tuesday, 3 January 2023** (the shutdown period).

How to lodge or file an Application during the shutdown?

Applications can be lodged during the shutdown period by email sent to tribunal@act.gov.au. Keep a copy of the email you send to us and make sure you request a delivery and read receipt.

Any applicable fee for lodgements made by email must be paid to the ACAT registry by no later than **4:00pm on Thursday, 5 January 2023**.

Find out more about fees here: <https://www.acat.act.gov.au/fees-and-forms/acat-fees>.

Registrar's List – Motions, Directions and Subpoenas

The last Registrar's list for the year will be held on **Tuesday, 20 December 2022**. The first list for 2023 will be held on **Tuesday, 3 January 2023**. Any urgent applications will be dealt with on days when ACAT is open.

Appeals of ACAT Decisions, Administrative Review, Discrimination, Occupational Regulation & Motor Accident Injuries

The last directions hearings list for the year will be held on **Monday 19 December 2022**. The directions list will resume on **Monday 9 January 2023**.

Listings will not occur during the shutdown period. All applications will be dealt with on days when ACAT is open. Any applications that need to be lodged (due to the expiry of a time limit) during the shutdown period should follow the process outlined above under the heading *How to lodge or file an Application during the shutdown?*

Energy and Water

The last meetings this year for Energy and Water hardship applications will be held on **Wednesday 14 December 2022**. Meetings will resume on **Wednesday 11 January 2023**.

Energy and water complaint applications will be dealt with as usual, except during the shutdown period.

Guardianship and Management of Property & Mental Health Applications

The last Guardianship & Management of Property hearing list at ACAT's premises will be held on **Tuesday, 20 December 2022**, with usual hearings resuming on **Tuesday 10 January 2023**.

The final Mental Health hearing list at ACAT's premises for this year will be held on **Thursday, 22 December 2022**. The usual hearing lists at ACAT's premises will resume on **Tuesday, 3 January 2023**. Hearings will continue at the Adult Mental Health Unit (AMHU) at the Canberra Hospital during the holiday period on **26 and 29 December 2022** and **3 January 2023**.

After hours arrangements will be in place for **emergency or urgent applications** under the *Mental Health Act 2015* and the *Guardianship and Management of Property Act 1991* during the shutdown period. The Public Advocate, Public Trustee and Guardian, Legal Aid ACT, Adult Mental Health Unit, Older Persons Mental Health Unit and Emergency Departments at Canberra and Calvary hospitals will have contact details.

Civil, Residential Tenancy, Unit Titles & Retirement Villages Disputes

The last hearing list for this year will be held on **Thursday, 22 December 2022**. Hearing lists will resume on **Monday, 9 January 2023**. Urgent applications will be given priority in the week beginning **9 January 2023**.

The last conferences will be listed on **Friday, 16 December 2022** and will resume on **Monday, 9 January 2023**.

Urgent applications will be dealt with on days the registry is open.

Applications for default judgment which are lodged over the shutdown period will be entered from **Tuesday 3 January 2023**, to allow for delays in the delivery of mail over this period.

The Residential Tenancy termination & possession hearing lists will be held on the following days:

Wednesday, 21 December 2022 Thursday, 22 December 2022	Normal termination & possession lists
Thursday, 5 January 2023	Urgent matters only for both public and private matters
Wednesday, 11 January 2023 Thursday, 12 January 2023	Normal termination & possession hearing lists resume

Where to get more information about ACAT?

For more information about ACAT, including application forms, visit www.acat.gov.au or contact the ACAT Registry on (02) 6207 1740.