



Operations over the Summer Holiday Period 2023-2024

English

ACAT's Summer Holiday Period Shutdown

The ACT Civil and Administrative Tribunal (ACAT) will close at **12:30 pm on Friday, 22 December 2023** and re-open at **9:00 am on Tuesday, 2 January 2024** (the shutdown period).

How to lodge or file an application during the shutdown?

Applications that must be lodged during the shutdown period, can be lodged by sending the application by email to tribunal@act.gov.au. Keep a copy of the email you send to us and make sure you request a delivery and read receipt.

Any applicable fee for lodgments made by email must be paid to the ACAT registry by no later than **4:30 pm on Friday, 5 January 2024**.

Find out more about fees here: <https://www.acat.act.gov.au/fees-and-forms/acat-fees>.

Registrar's List – Motions, Directions and Subpoenas

The last Registrar's list for the year will be held on **Tuesday, 19 December 2023** and it will resume on **Tuesday, 2 January 2024**, with both of these dates for urgent applications only.

Appeals of ACAT Decisions, Administrative Review, Discrimination, Occupational Regulation & Motor Accident Injuries Jurisdiction

The last directions hearings list for the year will be held on **Monday, 18 December 2023**. The list will resume on **Monday, 8 January 2024**.

There will be no listings during the shutdown period. All applications will be dealt with on days when ACAT is open. Any applications that need to be lodged (due to the expiry of a time limit) during the shutdown period should follow the process outlined above under the heading *How to lodge or file an application during the shutdown?*

Energy and Water Jurisdiction

The last meetings this year for Energy and Water hardship applications will be held on **Wednesday, 13 December 2023**. Meetings will resume on **Wednesday, 10 January 2024**.

Energy and Water complaint applications will be dealt with as usual, except during the shutdown period.

Guardianship and Management of Property & Mental Health Jurisdiction

The last Guardianship & Management of Property hearing list at ACAT's premises will be held on **Tuesday, 19 December 2023**, with usual hearings resuming on **Tuesday, 9 January 2024**.

The final Mental Health hearing list at ACAT's premises for this year will be held on **Thursday, 21 December 2023**. The usual hearing lists will resume on **Tuesday, 2 January 2024**. Hearings will continue at the Adult Mental Health Unit (AMHU) during the holiday period on **26 and 29 December 2023** and **2 January 2024**.

After hours arrangements will be in place for **emergency or urgent applications** under the *Mental Health Act 2015* and the *Guardianship and Management of Property Act 1991* during the shutdown period. The Public Advocate, Public Trustee and Guardian, Legal Aid ACT, Adult Mental Health Unit, Older Persons Mental Health Unit and Emergency Departments at Canberra and Calvary hospitals will have contact details.

Civil, Residential Tenancy, Unit Titles & Retirement Village Disputes Jurisdiction

The last hearing list for this year will be held on **Friday, 15 December 2023**. Hearing lists will resume on **Monday, 8 January 2024**. Urgent applications will be given priority in the week beginning **8 January 2024**.

The last conferences will be listed on **Friday, 15 December 2023** and will resume on **Monday, 8 January 2024**.

The last civil directions hearings will be on **Friday, 15 December 2023** and will resume on **Monday, 8 January 2024**.

Urgent applications will be dealt with on days the registry is open.

The Residential Tenancy termination & possession hearing lists will be held on the following days:

- Wednesday, 20 December 2023 - Normal termination & possession lists
- Thursday, 21 December 2023 - Normal termination & possession lists
- Thursday, 4 January 2024 - Urgent matters only for both public and private matters
- Wednesday, 10 January 2024 - Normal termination & possession lists
- Thursday, 11 January 2024 - Normal termination & possession lists

Where to get more information about ACAT?

For more information about ACAT, including application forms, visit www.acat.gov.au or contact the ACAT Registry on (02) 6207 1740.



Interpreter assistance



Telephone enquiries via an interpreter

Call **03 9917 5493** to access language interpreters by phone. Explain why you are calling the **ACAT** and ask the interpreter to connect you to ACAT **(02) 6207 1740**



Face to face enquiry using a telephone interpreter

When visiting ACAT, please explain to staff what language that you require an interpreter. ACAT staff can telephone an interpreter on **03 9917 5493**.